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ANNEX XIIIa.

MINIMUM NUMBER OF EQUIPMENT (MNE) **MINIMUM NUMBER OF PERSONNEL / STAFF (MNS)**

[referred to in point a) subparagraph 6. paragraph I) of Article 3.5.3]

The tenderer will have to indicate which resources (equipment and personnel) will they have at their disposal to provide services to a certain number of movements at Aerodrome Zagreb / Franjo Tuđman, in a typical summer week of 2023, according to the scenarios indicated below.


1st Scenario: indication of the minimum number of the equipment (MNE) and the minimum number of personnel (MNS) that the tenderer considers to be necessary to assist 70% of movements at Zagreb/Franjo Tuđman in categories 3 and 5 and in a typical 2023 summer week, excluding the movements related to self-handling.

2nd Scenario: indication of the minimum number of the equipment (MNE) and the minimum number of personnel (MNS) that the tenderer considers to be necessary to assist 30% of movements at Zagreb/Franjo Tuđman in categories 3 and 5 and in a typical 2023 summer week, excluding the movements related to self-handling.

'Movement' means either a take-off or landing.

The numbers indicated in the tables below should be whole numbers.

Number of flights	1 st Scenario	2 nd Scenario
<i>summer 2023 – typical week</i>	70%	30%

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Indication of the minimum number of equipment (MNE)

The table must be completed indicating the minimum amount of equipment (MNE) for each of the scenarios, for the typical 2023 summer week.

Template available in excel file – Annex XIIIa – Table 1

List of Equipment	Category of service	Minimum number of equipment (MNE)	
		Summer 2023 (typical week)	
		1 st Scenario	2 nd Scenario
Baggage tractor	3		
Baggage cart	3		
Belt loader	5		
Pushback tractor	5		
Towbar	5		
Towbarless tractor	5		
Stairs	5		
Ground Power Unit (GPU)	5		
Air Start Unit (ASU)	5		
Passenger bus	5		
Total:			

Indication of the minimum number of personnel / staff (MNS)

The table must be completed indicating the minimum number of personnel (MNS) for each of the scenarios for the typical 2023 summer week.

Template available in excel file – Annex XIIIa – Table 2

List of positions	Category of service	Minimum number of personnel (MNS)	
		Summer 2023 (typical week)	
		1 st Scenario	2 nd Scenario
Baggage handling employees	3		
Ramp employees	5		
Total:			